

## **Gaming Commissioner**

Location: Yuba County, California

Reports to: Executive Director

Starting salary: \$70,000 to 100,000 annually DOE

The Enterprise Rancheria Gaming Commission (“ERGC”), as the tribal gaming regulatory agency, is responsible for regulating and monitoring all gaming activities occurring within the lands of the Enterprise Rancheria Estom Yumeka Maidu (“Tribe” or “Tribal”). The Commission, through its Commissioners and staff, conducts oversight to ensure compliance with federal, tribal and state laws and regulations. The Commission is the licensing authority for individuals employed in the gaming operation and is responsible for administering the background investigations as part of the licensing process. The Commission has a role in monitoring compliance with the internal control standards for the gaming operation and in tracking revenues. The Commission has the duty of inspecting and monitoring, on a continuous basis, all aspects of the gaming operation.

### **Major Duties and Responsibilities:**

- Reviews annual audits of gaming operation, gaming contracts, and other activities.
- Reviews requests for approval of gaming equipment and other matters as requested by gaming management.
- Conducts or participates in Commission hearings on regulatory and licensing matters. Conducts and/or participates in Commission Meetings.
- Reviews and approves minimum internal control standards for the gaming operation and any amendments thereto.
- Reviews and approves rules/procedures for various games.
- Ensures that the tribal gaming facility is constructed, maintained, and operated in a manner that protects the environment, public health, and safety. Periodically reviews and updates Commission regulations.
- Meets with and provides direction and guidance to, Commission staff as necessary on regulatory, licensing and other Commission related matters.
- Provides reports and/or makes presentations to the Tribal Council as required and requested.
- Participates in final stage of patron dispute resolution process.
- Meets with representatives from National Indian Gaming Commission and the California Gambling Control Commission as needed.
- Meets with local law enforcement on law enforcement issues and investigations.
- Participates in the day to day administrative matters for the commission, including budgetary matters. All other activities as mandated by federal, tribal, and state gaming laws and regulations.

### **Knowledge, Skills and Abilities:**

- Prior experience with a regulatory agency preferred but not required.
- Knowledge of federal Indian law concepts preferred. Certificates related to the gaming industry or regulatory training is highly preferred.
- Experience in casino and gaming industry, preferable Indian Gaming.
- Experience in policy development and administrative management helpful.
- Ability to work with administration, management, and regulatory agencies, department, and staff.

- Must have strong oral and written skills, excellent computer skills.
- Preferred undergraduate or graduate degree or work experience in public administration, accounting, business, public policy, criminal justice, or law.

**Required:**

- High School Diploma, GED certification or equivalent.
- Pass a stringent background Investigation, including finger-printing, employment history verification, references, credit history resulting in a favorable suitability determination compliant with the Indian Gaming Regulatory Act and Tribal Amended and Revised Gaming Ordinance, which is required for the position. Applicant may not have a prior criminal record of conviction of, or entry of plea of guilty or no contest, for any of the following offenses in tribal, county, state or federal Court: any felony, any gaming related offense, fraud, embezzlement, or misrepresentation in any connection; any crime of theft; any violation of any provision of the Tribal gaming ordinance or any other ordinance of the Tribe regulating gaming.
- Experience in the gaming industry is required, preferably including back of the house experience.
- Must possess and maintain a valid, unrestricted California Driver's License.
- Must be at least 21 years of age.
- Will require a post-offer, pre-employment and random drug screening.

Preference is given to enrolled tribal members of the Enterprise Rancheria Estom Yumeka Maidu tribe.

Send resumes to: Enterprise Rancheria  
2133 Monte Vista Ave  
Oroville, CA 95993