

**JOB STATUS:** UNTIL FILLED  
**POSTING DATE:** 07/13/2018  
**CLOSING DATE:**  
**POSTING NUMBER:** 002407  
**LOCATION:** District Office  
**POSITION:** Native American Liaison  
**JOB QUALIFICATIONS:** Required License Four-year degree in education, counseling or social work required. Will work a 260 contract, July 1, 2018 to June 20, 2019.  
**FTE:** 0.50 (20 hours/week)  
**SALARY RANGE:** \$25,000 per school year  
**RESPONSIBILITIES:** **Purpose:** To coordinate and implement programs, services, and opportunities to meet the unique needs of our current, returning, and prospective LAPS Native American student body.

**Description:** To develop and maintain effective relationships between all stakeholders of Native American students; tribal communities, parents, parent advisory committees, and the Office of Indian Education in Washington D.C with the Los Alamos Public School. To develop instructional material, coordinate educational content in order to improve quality of education in the classroom. To develop a culturally sensitive curriculum, selecting textbooks, and other material, training staff and assess educational programs for quality and adherence. Key

**Responsibilities:**

- Provide support services for Native American students, K-12, to help them succeed academically in alignment with the Title VII goals, objectives and activities and in compliance with the LAPS Indian Education policies.

- Maintain and actively solicit Title VII Student Eligibility Certification Form ED 506 for all eligible Native American students.
- Research and implement culturally sensitive instructional resources that may be used by all current and incoming LAPS staff.
- Communicate effectively with Tribal leaders and educational departments whose students are represented within LAPS in order to provide educational planning, academic advising, cultural advocacy, and guidance.
- Develop and engage in proactive advising and early alert initiatives; monitor student success and failure and work to overcome barriers.
- Conduct workshops in collaboration with LAHS Career Resource Center and provide assistance on financial opportunities such as FAFSA, scholarships, and internships.

**REQUIRED SKILLS:**

**DAYS:**

**APPLY TO:**

Apply on-line at [www.laschools.net](http://www.laschools.net). Please complete the Online Certified Employment application. Thank you.